NOTICE

(Regarding Filling of Back Paper Examination Form)

All students are hereby informed that the process of filling back forms has started. Students are required to follow these instructions carefully:

- 1. Students who have passed from the college and have any backlog may fill the backlog form of subject, irrespective of the semester (ODD/EVEN) in which they have backlog.
- 2. Fourth Year Students who have backlogs in previous semesters may fill the backlog form of subject, irrespective of the semester (ODD/EVEN) in which they have backlog.
- 3. Second and Third Year Students who have backlogs in previous semesters may fill the backlog form of subject in EVEN semester only.
- 4. First Year Students can fill backlog form of subjects which are common in both semesters (EVEN and ODD).

The process for filling the backlog form is as follows:

- 1. Download the backlog form from college's website
- 2. Fill the form completely and correctly (Exam cell will not be responsible for any discrepancy in the information provided).
- 3. Scan the filled form properly. The information provided must be legible (If the details are not clear, then the form will be rejected).
- 4. The scanned details must be e-mailed to exam@sitp.ac.in on or before May 8, 2020.

For any query regarding examination form, students may contact the examination cell officials:

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Nitesh Verma (09897722098)

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