

Nanhi Pari Seemant Engineering Institute, Pithoragarh

Minutes of 1st Meeting of the Board of Governors

The 1st Meeting of the Board of the Board of Governors of Nanhi Pari Seemant Engineering Institute, Pithoragarh held on December 26, 2018 (Wednesday) at 5.30 pm at IRDT, Survey Chowk, Dehradun.

The following members were present in the meeting.

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| 1. | Shri Anil Goyal | Chairman |
| 2. | Shri Om Prakash, IAS | Vice Chairman |
| 3. | Dr. Iqbal Ahmad, IAS | Member |
| 4. | Shri Mohar Mani, GM THDCIL, | Member |
| 5. | Dr D. S. Pundhir, AIT Chandigarh | Member |
| 6. | Dr Harish Pant, HIPL | Member |
| 7. | Prof Manoj Duhan, DCRUST, Murthal | Member |
| 8. | Dr Anita Rawat, Registrar, UTU | Member |
| 9. | Prof A. S. Vidyarthi | Member Secretary |

Special Invitee

1. Prof B. K. Singh, VC, UTU, Dehradun
2. Shri Mukush Pandey, JS IRDT, Dehradun
3. Shri Prakash Paliwal

- 1.1 At the outset, the Director, NPSEI, Pithoragarh, Member Secretary of BOG welcomed the Chairman, Vice Chairman, all members and invitees present in the meeting.

1.2 Establishment of institute and its current status

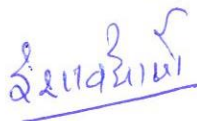
The BoG was apprised of the status and establishment of the institute. The Board was also apprised of the members of the recently formed BoG and the graduate (B. Tech.) courses offered by the Institute.

1.3 Scholarship provided to the students:

Board was apprised of the scholarship being provided to SC and ST students as per State Government Scheme by the Institute.

1.4 Details of student's placement

The BoG of the institute was apprised of the placements in significant numbers of students in various companies and praised the efforts of the institute



1.5 Current fee structure of students

The Board was apprised of the current fee structure for the graduating students in the institute.

1.6 Details of Sanctioned post, Filled vacancy on contractual basis against Sanctioned post

The Board was apprised of the total number of academic posts (80) and academic supporting posts (33) including the post of Director sanctioned by the State Government vide GO. No. 43/XLI-1/13-81/2010 Date 10 January 2013. The Board had approved the filled vacancies against sanctioned posts upto the current session or till the regular appointment made on these post whichever is earlier.

1.7 Current status of the infrastructure of the institute

The Board was apprised of the institute's academic activities running in two temporary campus namely at GIC Campus and ITI campus and the infrastructure available at the institute. The board suggested to establish a test house in order to check and observe construction related activities.

1.8 Income of income and expenditure and budgetary Provisions:

The Board was apprised of the year wise income of institute through grant received from government and university, fee collected from students and other receipt along with expenditure till date.

1.8.1 Approval for revised D.A and compensatory allowance:

The Board suggested to prepare and present a proposal to the government for revising the rates of DA and compensatory allowance for different officers, teaching and non-teaching staff to go out of station for official work.

1.9 Audit Report FY 2012-13 to FY 2016-17:

The Board was apprised of audit report from FY 2012-13 to 2016-17 and opined to comply the points to remove the objections of auditor.

1.10 Available fund in the form of FDs in the institute:

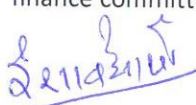
The Board was apprised of available fund in the form of FDs in the institute.

1.11 Approval for implementation of Bye-Laws, Recruitment Rules and leave rules of the Institute

By-laws, recruitment rules and leave rules are adopted by the Board. The institute will be govern by these rules and regulations and these rules will be as ad-hoc rules till the final approval of state govt. The final regulation received from State Government shall be adopted to govern the institute in next meeting of BoG.

1.12 Approval for formation of Administrative committee, finance committee and building and work committee:

The Board accorded its approval for the formation of following Administrative committee, finance committee and building and work committee committees for monitoring institute on







regular basis to support BOG. The Chairman of BoG would nominate the respective members in the committee from the panel suggested by the Member Secretary.

1. Administrative Committee

| | | |
|---|--|------------------|
| 1 | Additional Chief Secretary /Principal Secretary/ Secretary, Technical Education | Chairman |
| 2 | Two external members nominated by Chairman, BOG | Member |
| 3 | Director of the Institute | Member Secretary |

2. Finance Committee

| | | |
|---|--|----------|
| 1 | Additional Chief Secretary /Principal Secretary/ Secretary, Technical Education | Chairman |
| 2 | Nominee of Finance secretary | Member |
| 3 | Nominee of Chairman, BOG | Member |
| 4 | Director of the Institute | Member |
| 5 | Finance Officer of the Institute | Member |

3. Building and works committee

| | | |
|---|--|------------------|
| 1 | Director of the Institute | Chairman |
| 2 | Two external members nominated by Chairman, BOG | Member |
| 3 | Registrar/ Dy Registrar of the Institute | Member Secretary |

1.13 Approval for hiring vehicle for office purpose on contract and daily basis under TEQIP-III:

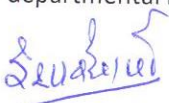
The Board approved for hiring vehicle for office purpose on contract and daily basis under TEQIP-III.

1.14 Approval for purchasing vehicle from Institute fund:

The Board accorded its approval for purchasing Toyota Innova for the institute. The Board has further approved the purchase of mini bus of 36 / 40 seater on the proposal suggested by the members during the meeting.

1.15 Approval for creating PI for small expenditure:

The Board accorded its approval for Rs. 20,000/- to each department for the small departmental requirement.







1.16 Approval for remuneration of BOG meeting/ interview/ evaluation committee for the extension of the service of faculty:

The Board accorded its approval to fix the sitting charges of various committees and Meetings including BOG meeting/ interview/ evaluation committee for the extension of the service of faculty.

1.17 Approval for adopting of budget and approval of expenditure for FY 2018-19:

The Board suggested to present the approval for adopting of budget and expenditure for FY 2018-19 in the next meeting after weighting it from finance committee approved by the Board.

1.18 Approval for increase in tuition fee of the students:

The Board suggested not to change tuition fee of the students in this academic session considering the decreasing number of students in the institute.

1.19 Approval of creating corpus fund:

The Board approved the creation of carpus fund with fund of Rs. 5 crores. BoG suggested to frame the rules for utilization of this fund.

1.20 Approval for fresh application to AICTE for approval:

The Board accorded its approval.

1.21 Approval of categorization of sanctioned post (Academic, Administrative and supporting staff):

The Board accorded its approval of categorization of sanctioned post (Academic, Administrative and supporting staff). The proposal shall be presented before the State Government for its final approval as these post created by the State Government.

1.21.1 Approval of contractual faculty appointment:

The Board was apprised of the recruitment of contractual faculty till session 2018-19. The Board suggested to appoint regular faculty as soon as possible.

1.22 Approval for recruitment of regular faculty and staff as per Sanctioned Post

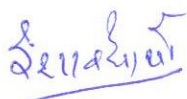
The Board accorded its approval for recruitment of regular faculty and staff as per sanctioned post by the State Government. Reservation policy on the selection would be followed as per the State Government.

1.23 Approval of Prof Ambarish S. Vidyarthi as Director of the Institute

The Board was apprised the appointment of Prof. A. S. Vidyarthi as director of this institute and approved pay fixation of salary with pay protection to Prof. A. S. Vidyarthi.

1.24 To consider and adopt of the TA / DA & Honorarium rules for TEQIP- III activity as per the Government of India notification:

The Board has been apprised of the TA / DA & honorarium as prescribed by the Govt. of India notification for TEQIP activity. However, as the approval of TA/ DA/ Honrarium falls



within the jurisdiction of the State Government, the Board have directed to refer prescribed rates to the State Government.

1.25 To consider and approve sundry expenses/allowances for the students:

The Board have accorded its approval.

1.26 Activity held under TEQIP III

1.26.1 Institutional Development Plan (IDP):

The Board was apprised of Institutional Development Plan (IDP) and proposed activities under TEQIP-III.

1.26.2 Financial Year wise Total Budget Allocation and Expenditure:

The Board was apprised of financial Year wise Total Budget Allocation and Expenditure under TEQIP-III.

1.26.3 Procurement Plan as per PMSS software

The Board was apprised of procurement Plan as per PMSS software.

1.26.4 Procured Item from Nov 2017 to March 2018

The Board was apprised of procured item from Nov 2017 to march 2018.

1.26.5 Procured Item from April 2018 to Dec 2018

The Board was apprised of procured item from April 2018 to December 2018.

1.26.6 Proposed Procurement Item

The Board was apprised of the proposed procurement plan for the year 2019 and suggested to follow the State Government procurement procedure if applicable

1.26.7 FDP / STC / Workshop / PDP/ Seminar/ Meeting/ PDT/ Conferences Attended by Faculty and Staff:

The Board was apprised of FDP / STC / Workshop / PDP/ Seminar / Meeting / PDT/ Conferences attended by Faculty and Staff.

1.26.8 Placement Activity & Industries Visit by T&P Officer

The Board was apprised of placement activity & Industries Visit by T&P Officer.

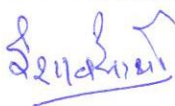
1.26.9 Training and Industry institute Interaction Advisor

The Board was apprised of the services of an industry person to give exposure to the students.

1.26.10 Workshop / STC/ internship/ conference attended by student outside the College:

The Board was apprised of Workshop/ STC / internship / conference attended by student outside the College.

1.26.11 In-house Workshop/Soft Skill training:



The Board was apprised of the in-house workshop / soft skill training conducted for both faculty and students by the institute under TEQIP-III.

1.26.12 National and International Conferences organised by NPSEI Pithoragarh

The Board was apprised of various National and International Conferences organised by the institute under TEQIP-III. All the members appreciated on the organization of such intellectual activities.

1.26.13 Start-up activities conducted by the institute

The Board was apprised of various start-up activities conducted by the institute to motivate and develop the entrepreneurship skills.

1.26.14 Twinning activity Plan by Mentor Institute and Equity Action Plan:

The Board accorded its approval for twinning activity Plan by Mentor Institute as per NPIU guideline.

1.26.15 Performance Audit Report:

The Board was apprised of the performance audit report conducted as per NPIU guideline.

1.26.16 Statuary Audit Report:

The Board was apprised of the statutory audit report. The Board has further suggested to conduct the audit by the local bodies if applicable.

1.26.17 Internal Audit Report by SPIU:

The Board was apprised of the internal audit report conducted by the SPIU auditor team.

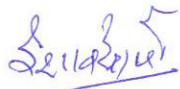
1.27 Any Other Points with the permission of the Chair:

1.27.1 Approval of the panel for regular recruitment process of faculty:

The BoG was authorized the chairman to approve the panel of experts for selection committee submitted by the director of the institute.

1.27.2 The members of BoG appreciated the presentation of agenda of first BoG meeting and placed on record.

The meeting ended with the vote of thanks.



(Prof.A.S.Vidyarthi)

Member Secretary

Date: 26.12.2018

Member Secretary
BOG
NPSEI, Pithoragarh



(Shri Anil Goyal)

Chairman

Date:

Chairman
BOG
NPSEI, Pithoragarh



(Shri Om Prakash)

Vice-Chairman

Date: Vice-Chairman
BOG
NPSEI, Pithoragarh