



Seemant Engineering Institute, Pithoragarh, NANHI PARI SEEMANT
ENGINEERING INSTITUTE PITHORAGARH (Erstwhile Seemant Institute of
Technology, Pithoragarh) GIC Campus, Link Road, Pithoragarh-262 502,
Uttarakhand

INVITATION LETTER

Package Code: TEQIP-III/2019/UK/seip/114

Current Date: 16-Dec-2019

Package Name: Furniture for CCH

Method: Shopping Goods

To,
The Concerned

Sub: INVITATION LETTER FOR Furniture for CCH

Dear Sir,

1. You are invited to submit your most competitive quotation for the following goods with item wise detailed specifications given at Annexure I,

Sr. No	Item Name	Quantity	Place of Delivery	Installation Requirement (if any)
1	Modular Work Station for Computer System*	100	Nanhi Pari Seemant Engineering Institute, Pithoragarh-262502, Uttarakhand	Installation is required at the institute
2	Chair for Computer Center	100	Nanhi Pari Seemant Engineering Institute, Pithoragarh-262502, Uttarakhand	Installation is required at the institute

*** With networking and electrical work**

2. Government of India has received a credit from the International Development Association (IDA) towards the cost of the **Technical Education Quality Improvement Programme [TEQIP]-Phase III** Project and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.

3. **Quotation**

- 3.1 The contract shall be for the full quantity as described above.
- 3.2 Corrections, if any, shall be made by crossing out, initialling, dating and re writing.
- 3.3 All duties and other levies payable by the supplier under the contract shall be

included in the unit Price.

3.4 Applicable taxes shall be quoted separately for all items.

3.5 The prices quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.

3.6 The Prices should be quoted in Indian Rupees only.

4. Each bidder shall submit only one quotation.

5. Quotation shall remain valid for a period not less than **90**days after the last date of quotation submission.

6. Evaluation of Quotations: The Purchaser will evaluate and compare the quotations determined to be Substantially responsive i.e. which

6.1 are properly signed; and

6.2 Confirm to the terms and conditions, and specifications.

7. The Quotations would be evaluated for all items together.

8. Award of contract The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

8.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of Contract.

8.2 *The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be Incorporated in the purchase order.*

9. Payment shall be made in Indian Rupees as follows:

Payment Description	Expected Delivery Period (in Days)	Payment Percentage
Satisfactory Delivery & Installation	30	10
Satisfactory Acceptance	30	90

10. Liquidated Damages will be applied as per the below:
Liquidated Damages Per Day Min %: N/A
Liquidated Damages Max %: N/A
11. All supplied items are under warranty of **36** months from the date of successful acceptance of items and AMC/Others is .
12. You are requested to provide your offer latest by **05:30** hours on **30-Dec-2019**.
13. Detailed specifications of the items are at Annexure I.
14. Training Clause (if any) NA
15. Testing/Installation Clause (if any) Yes
16. Performance Security shall be applicable: **0%**
17. Information brochures/ Product catalogue, if any must be accompanied with the quotation clearly indicating the model quoted for.
18. Sealed quotation to be submitted/ delivered at the address mentioned below, **Seemant Engineering Institute, Pithoragarh, NANHI PARI SEEMANT ENGINEERING INSTITUTE PITHORAGARH (Erstwhile Seemant Institute of Technology, Pithoragarh) GIC Campus, Link Road, Pithoragarh-262 502, Uttarakhand**
19. We look forward to receiving your quotation and thank you for your interest in this project.

(Authorized Signatory)

Name & Designation

Annexure I

Sr. No	Item Name	Specifications
1	Modular Work Station for Computer System	<p>Technical Specifications of Modular Computer lab: • Modular workstation for Computer lab of 2 student seating: providing & placing workstation of dimension 1350 mm X 500 mm X 750 mm for computer lab are made up of 25 mm thick PLPB worktop with separation on worktop of frosted 8 mm glass. The worktop will be supported with cantilever brackets made of mild steel duly powder coated. Panel based 60mm thick partition having provision of raceway. Partition height should be 1200 mm with provision of keyboard tray and CPU trolley mounted on bottom tiles. • Modular workstation for Computer lab of 3 student seating: providing & placing workstation of dimension 2100 mm X 500 mm X 750 mm for computer lab are made up of 25 mm thick PLPB worktop with separation on worktop of 8 mm frosted glass. The worktop will be supported with cantilever brackets made of mild steel duly powder coated. Panel based 60 mm thick partition having provision of raceway. Partition height should be 1200 mm with provision of keyboard tray and CPU trolley mounted on bottom tiles. • Student Chair for Computer lab: Low back revolving chair with polypropylene injection moulded back frame of size 460 mm ht. and 470 mm width. The seat and the backrest are made up of moulded polyurethane foam of the right density and thickness, which not only gives you a soft feeling on first contact but also provides a firm support to ensure house of comfortable sitting. Total height 910-1010 mm, arm width of minimum 590 mm.</p> <p>S.no. Item Qty. 1. Modular workstation for Computer lab of 2 students seating 11 nos. 2. Modular workstation for Computer lab of 3 students seating 26 nos. Total Seating 100nos 3. Student Chair for Computer lab 100 nos. * With networking and electrical work- Skirting race-way</p> <p>INSTALLATION COMMISSIONING- The price includes the cost of installation and commissioning of the entire unit at consignee site Warranty -3 Years Other Supportive Items with brief specifications. 1. Complete Electrification – complete fittings with 6.0sqmm wire including fire and shock proof switches. Please quote the prices in running feet.(i.e. Rs -XYZ per running ft.) 2. Complete networking with switches by CAT 6 networking wire for 100 PC setup nodes. Please quote the best price in running feet.(i.e. Rs -XYZ per running ft.) Note: 1. All the lab installation work will be done by the supplier, no extra payment done by the Institution. 2. All the participant of bidding should submit the catalog of the product and the related product should be marked on the catalog. 3. All the specification should be strictly followed as prescribed/provided in this document.</p>
2	Chair for Computer Center	<p>Technical Specifications of Modular Computer lab: • Modular workstation for Computer lab of 2 student seating: providing & placing workstation of dimension 1350 mm X 500 mm X 750 mm for computer lab are made up of 25 mm thick PLPB worktop with separation on worktop of frosted 8 mm glass. The worktop will be supported with cantilever brackets made of mild steel duly powder coated. Panel based 60mm thick partition having provision of raceway. Partition height should be 1200 mm with provision of keyboard tray and CPU trolley mounted on bottom tiles. • Modular</p>

workstation for Computer lab of 3 student seating: providing & placing workstation of dimension 2100 mm X 500 mm X 750 mm for computer lab are made up of 25 mm thick PLPB worktop with separation on worktop of 8 mm frosted glass. The worktop will be supported with cantilever brackets made of mild steel duly powder coated. Panel based 60 mm thick partition having provision of raceway. Partition height should be 1200 mm with provision of keyboard tray and CPU trolley mounted on bottom tiles. • Student Chair for Computer lab: Low back revolving chair with polypropylene injection moulded back frame of size 460 mm ht. and 470 mm width. The seat and the backrest are made up of moulded polyurethane foam of the right density and thickness, which not only gives you a soft feeling on first contact but also provides a firm support to ensure house of comfortable sitting. Total height 910-1010 mm, arm width of minimum 590 mm.

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FORMAT FOR QUOTATION SUBMISSION

(In letterhead of the supplier with seal)

Date: _____

To: _____

Sl. No.	Description of goods \ (with full Specifications)	Qty.	Unit	Quoted Unit rate in Rs. (Including Ex-Factory price, excise duty, packing and forwarding, transportation, insurance, other local costs incidental to delivery and warranty/ guaranty commitments)	Total Price (A)	Sales tax and other taxes payable	
						In %	In figures (B)
Total Cost							

Gross Total Cost (A+B): Rs. _____

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs. _____ (Amount in figures) (Rupees _____ amount in words) within the period specified in the Invitation for Quotations.

We confirm that the normal commercial warranty/ guarantee of _____ months shall apply to the offered items and we also confirm to agree with terms and conditions as mentioned in the Invitation Letter.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of Supplier

Name: _____

Address: _____

Contact No. _____